MARICOPA COUNTY
HUMAN SERVICES

Workforce Development Division Training Calendar: December 2026

Workforce Partnership Site Locations • West Valley • Avondale, Glendale, Goodyear, Surprise

Monday	Tuesday	Wednesday	Thursday	Friday
	1 **Surprise** Resume Writing Workshop: 9a-11a **Surprise** Resume Writing Lab: 11a-12p **Glendale** Job Search Assistance Workshop: 10a-11a **Glendale** Job Search Assistance Lab: 11a-12p	**2** **Goodyear** Virtual Job Interview Practice 9a -12p	**3**	**4**
7 **Avondale** Resume Workshop: 10a-12p **Avondale** Resume Lab: 12p-1p	**8**	**9** **Glendale** Job Interview Workshop: 10a-12p **Surprise** Job Search Workshop: 9a-11a **Surprise** Job Search Lab: 11a-12p	**10** **Goodyear** Virtual Resume Writing Workshop: 2p-4p	**11**
14 **Avondale** Basic Computer Skills/ Job Search Workshop: 10a-12p **Avondale** Basic Computer Skills/ Job Search Lab: 12p-1p	**15** **Surprise** Interview Workshop: 9a-12p	**16** **Goodyear** Job Search Assistance Workshop: 10a-11a **Goodyear** Job Search Assistance Lab: 11a-12p **Glendale** Resume Writing Workshop: 10a-11a **Glendale** Resume Writing Lab: 11a- 12p	**17**	**18**
21 **Avondale** Interview Workshop: 10a-1p	**22**	**23**	**24** **Surprise Center Closed**	**25** **HOLIDAY** **CENTERS CLOSED**
28 **Surprise Center Closed**	**29** **Surprise Center Closed**	**30** **Surprise Center Closed**	**31** **Surprise Center Closed**	

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. ARIZONA@WORK Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA) serving employers by aiding job seekers, adults, dislocated workers, and youth. WIOA establishes a priority requirement for the use of funds for Adult individualized career and training services. Under WIOA, priority is given to public assistance recipients (TANF, SNAP, SSI), low-income individuals, or individuals who are basic skills deficient for Adult individualized career and training services. Veterans and eligible spouses in these groups receive top priority. The Title I Adult, Dislocated Worker, and Youth programs are 100% funded by the Department of Labor in the amount of $12,525,210. The IVTP program is 100% funded by the Department of Labor in the amount of $1,500,000.

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Available Workshops and Assessments

Financial Empowerment
This workshop is for those looking for tips and resources on how to manage their money. Gain skills to plan your finances, create a budget, save money, and manage credit cards and debt effectively.

Interview Workshop
Enhance your interview skills through mock interviews with our staff and receive tips for both in-person and virtual interviews. Attend this workshop to increase your success in the interview process!

Job Search Workshop Lab
Attend this interactive workshop to gain confidence and guidance for a successful job search. Learn how to prepare for your job search effectively. Leave with valuable resources and job leads.

Resume Writing Workshop
Do you need help writing your resume? Come to this class and learn how to format and write a basic resume. Get your resume accepted by computer tracking systems and land yourself an interview! Stay after this class for our Resume Lab to write and walk away with a resume.

Resume Lab
Come to this hands-on lab with your work history. You'll sit at a computer and write your resume with the assistance of a workforce staff person. You must attend Introduction to Resume Writing prior to attending this lab. You may attend the lab, week after week, as many times as you like.

West Valley Partnership Site Locations

Avondale Research Center
995 E. Riley Dr., Avondale, AZ 85323
Contact: Valerie Rojas
602-505-4511 • Valerie.Rojas@maricopa.gov

Glendale GESD System of Care Center
7677 W. Bethany Home Rd. Building E, Glendale, AZ 85303
Contact: Dulce Alvarado
602-372-9725 • Dulce.Alvarado@maricopa.gov

Goodyear Head Start
14140 W. McDowell Rd., Goodyear, AZ 85395
Contact: Julie Torres
602-526-1020 • Julie.Torres@maricopa.gov

Surprise Center
12641 W. Santa Fe Dr., Surprise, AZ 85378
Contact: Maritza Toyos
602-372-9755 • Maritza.Toyos@maricopa.gov

For questions on our Maricopa County Human Services Workforce Development Programs and Services.

Please call, stop in, or email the above location nearest to you.

Reserve your spot for the above workshops and labs by calling us, stopping in, or emailing HSDTrainingTeam@maricopa.gov

Dates and times are subject to change.

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